

Advt No: NCPOR/11/21
NATIONAL CENTRE FOR POLAR AND OCEAN RESEARCH
 Ministry of Earth Sciences, Govt. of India
 Headland Sada, Vasco-da-Gama, Goa – 403 804.

National Centre for Polar and Ocean Research (an autonomous Institution under Ministry of Earth Sciences, Government of India) is responsible for co-ordinating the Indian Antarctic Expeditions. NCPOR is looking for trained manpower on contract basis for its Research bases in Antarctica for the season 2021-2023 as per details given below:

Sr. No.	Branch / Trade	Branch Code	No. of Position	Preferable Experience
1	Vehicle Mechanic	VEM	3	Operation, maintenance and repair of heavy motor vehicles preferably snow vehicles, trucks, dozers, cranes etc.
2	Vehicle Electrician	VEE	3	Operation, maintenance and repair of electrical systems of heavy motor vehicles preferably snow vehicles, trucks, dozers, cranes etc.
3	Operator Excavating Machine (Dozers, Excavators)	OEM	1	Operation, maintenance and repair of dozers and excavators
4	Crane Operator	CRO	2	Operation, maintenance and repair of hydraulic cranes.
5	Station Electrician	STE	1	Operation, maintenance and repair of power distribution systems and electrical switch gears & circuits.
6	Generator Mechanic/Operator	GMO	2	Operation, maintenance and repair of large diesel generators, 60 to 100 KVA and above.
7	Welder	WDR	3	Spot welding, Gas welding, Arc welding, Gas cutting & brazing
8	Boiler Operator & Mechanic/ Plumber/ Fitter	BPO	1	Operation, maintenance of boilers with experience in plumbing.
9	Carpenter	CPR	2	Repair, restoring and installation of structural work.
10	Multitasking Staff	MTS	1	Assisting in maintenance of machinery/ scientific equipment/ /cargo movement and supervision.
11	Male Nurse	MAN	3	Handling medical emergencies and trauma/ disaster nursing/ orthopaedic and rehabilitation nursing/handling operation theatre equipment
12	Lab Technician	LBT	2	Operation and maintenance of scientific laboratory & equipment
13	Radio/Wireless Operator	ROP	3	Operation & maintenance of radio communication (MF/HF SSB and VHF) sets and web base communication facilities with working knowledge of computers.
14	Inventory/Bookkeeping Staff	IBS	2	Categorization of material, Inventory management processes, stock audits and receipt of stock to stores and warehouse
15	Chef / Cook	CHF	5	Culinary skills in Indian, Basic Oriental and Basic Continental Cuisine for a group of 50 pax on a daily basis- Buffet and/or according to the menu/ requirement.

A. QUALIFICATIONS AND EXPERIENCE: -

Post Code	Qualification and Experience
<p>Sr. No. 1 to 3 and 5 to 9:</p> <p>VEM, VEE, OEM, STE, GMO, WDR, BPO, CPR, MTS</p>	<p>For Ex-servicemen/ Ex-Para-military/ Ex-Police Forces personnel: - Trade work as per the service records with minimum four years experience in respective trades.</p> <p>For civilians: a) ITI Certification (Minimum one-year course) in relevant trade with four years relevant experience, or b) Diploma in Engineering in relevant field with three years working experience in relevant field.</p>
<p>Sr. No. 4.</p> <p>CRO</p>	<p>For Ex-servicemen/ Ex-Para-military/ Ex-Police Forces personnel: - Trade work as per the service records with minimum four years experience in respective trades</p> <p>For civilians: Heavy motor vehicle license and operating hydraulic cranes preferably of capacity of more than 20 metric tons with minimum four years experience in respective trades</p>
<p>Sr. No. 11:</p> <p>MAN</p>	<p>a) Diploma in General Nursing with three years experience in relevant field. or b) Bachelor of Science in Nursing as approved by Indian Nursing Council with two years working experience in relevant field.</p> <p>Note: Candidates with experience in operation theatre/ ICU will be given preference.</p>
<p>Sr. No. 12:</p> <p>LBT</p>	<p>a) Diploma in engineering (Instrumentation/ Electronics/electrical/mechanical) with three years working experience in handling scientific equipment/ laboratory or b) Bachelor degree in Physical Sciences/ Instrumentation with two years working experience in relevant field.</p> <p>Note: Candidate with experience in handling scientific laboratory equipment as laboratory attendant or project assistant or technical/scientific assistant or equivalent will be given preference.</p>
<p>Sr. No. 13:</p> <p>ROP</p>	<p>For Ex-servicemen/ Ex-Para-military/ Ex-Police Forces personnel: - Trade work as per the service records with minimum four years' experience in radio communication (HF/VHF) devices.</p> <p>For civilians: a) Candidate should be minimum 12th Standard passed and holding General Operator Certificate (GOC) to operate the Global Maritime Distress and Safety System (GMDSS) with four years working experience in radio communication (HF/VHF) devices or b) Diploma in Engineering (Electronics) with three years working experience in radio communication (HF/VHF) devices.</p> <p>Note: Candidates with Ham (Amateur) Radio License or a Marine Radio Operator Permit will be given preference with working knowledge of English.</p>
<p>Sr. No. 14:</p> <p>IBS</p>	<p>a) Candidate should be minimum 12th Standard passed and ITI Certification in computer operator and programming assistant (COPA) or equivalent trade with 4 years working experience in management of inventory and book keeping or b) Diploma in computer application or equivalent with three years working experience in management of inventory and book keeping.</p> <p>Note: Candidates must have working knowledge of English, Preference will be given to candidates having experience in ERP software packages.</p>
<p>Sr. No. 15</p> <p>CHF</p>	<p>a) Diploma in Hotel Management and Catering Technology or Culinary Art from a recognized Indian University/Institute with three years of working experience in relevant field. or b) Degree in Hotel Management and Catering Technology or Culinary Art from a recognized Indian University/Institute with two years of working experience in relevant field.</p> <p>Note: candidate with working experience in a registered firm/airlines/hotel/food chain & Capable of handling 50 to 60 persons on a daily basis will be given preference.</p>

B. Terms of Employment:

- 1) The period of contract shall be of 4 months or 14 months depending on the suitability of candidates as assessed by NCPOR and shall start from November/December 2021. Based on the requirement, the contract can also be extended by few months.
- 2) Contract wages of ₹ **45,103/-** (fixed) per month for the entire duration of contract for those who are going to Antarctica on NCPOR contract for the first time. Contract wages of ₹ **60,138/-** (fixed) per month for the entire duration of contract for those who already have been to Antarctica on NCPOR contract.
- 3) Selected candidates as member of team will be entitled for free boarding & lodging onboard ship and at Antarctica with special polar clothing. They will be entitled for special **Hardship allowance (HDA) of ₹ 1500/- per day during summer season and ₹ 2000/- per day during winter season** for the actual duration of stay in Antarctica. Special Hardship allowance rates are subject to revision in accordance with subsequent government order.
 - a. Winter season will be 1st March to 30th November of each calendar year
 - b. Summer season will be 1st December to 28th / 29th February of succeeding calendar year
- 4) Selected candidates depending on whether for short term or long term shall be entitled for special kit allowance of Rs. 20000/- (short term) and Rs. 30000/- (long term) to be paid by NCPOR subject to production of original vouchers.
- 5) Group Personal Accident Insurance Coverage upto 25 lakhs for the selected candidates will be provided by NCPOR for the expedition period.
- 6) Short listed candidates will have to undergo Medical Examination at All India Institute of Medical Sciences, New Delhi/ Goa Medical College, Goa and Pre-Antarctic Snow Ice Acclimatisation training at ITBP, Auli (near Joshimath, Garhwal, Himalayas) for about 15 days subject to COVID-19 protocol. The dates will be informed by NCPOR later.
- 7) On final selection the candidates will be required to sign a contract with NCPOR.
- 8) Selected candidates will participate in the Antarctic expedition as team members and will have to perform all the routine duties and jobs related to expedition as assigned by the Leader of Expedition from time to time.

C. DOCUMENTATION AND PROCEDURE: -

- 9) **How to apply:** Interested candidates need to register themselves by **15 July 2021** by filling online application form AL-2007 available at NCPOR website www.ncpor.res.in along with copy of document proof for date of birth, PAN card, aadhar card, Marital status, educational qualification and relevant experience.
- 10) Experience in the respective trade shall be considered after completion of educational/technical qualification i.e., degree/diploma/certificate course.
- 11) Individuals can apply for a maximum of two positions only however they will be allowed for selection process of one position.
- 12) Those registering Online need to send their supporting documents in PDF form quoting their registration/acknowledgement number on following email address: logistics@ncpor.res.in.

- 13) In case of any difficulty individual can send the application form AL-2007 in physical form along with all the document on following address, however NCPOR will not be responsible for loss of application in transit or postal delays.
- Group Director (Antarctic Operations & Infrastructure),
National Centre for Polar and Ocean Research,
Headland Sada,
Vasco da Gama
Goa 403804**
- 14) The list of screened-in candidate shall be displayed on NCPOR website www.ncpor.res.in. For any query, you may contact 0091-832-2525523 or 0091-832-2525520 or can send email on logistics@ncpor.res.in.
- 15) Screened-in candidate shall be invited for interview/personal talk. Place and date shall be intimated over registered email-id.
- 16) Pre-interview written test shall be conducted depending on the number of shortlist candidates, interview may spill for next day.
- 17) The short listing for the posts shall be on the basis of performance of the screened-in candidates in the interview.
- 18) Shortlisted candidate need to **bring original certificates/documents (proof of age, Pan card, Aadhar card, marriage certificate, qualification, experience and residential address) for verification at the time of interview** along with **one set of self-attested photo copies** of relevant certificates. Applicants not having original certificates/documents will not be allowed to attend the interview and no TA/DA reimbursement of travel and accommodation shall be applicable.
- 19) **Ex-servicemen/ Ex-Para-military/ Ex-Police Forces personnel** to bring along the Identity Card and Discharge Book in original failing which they will not be allowed to attend the selection process and no TA/DA reimbursement of travel and accommodation shall be applicable.
- 20) Candidate's currently working in any other organization need to provide the proof of their current employment with a service/experience certificate from the employer. Appointment order will not be considered as proof of current employment unless supported by recent three month salary slips.
- 21) The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the Selection Board to interview all those candidates. The Centre may restrict the number of candidates to be called for interview to a reasonable limit of desirable qualification and/or on the record of academic performance and/or relevant experience for the post prescribed in the advertisement as per the specific requirement of the Centre and/or any other benchmark decided by a committee constituted to screen the applications. No correspondence will be entertained with candidates who are not called for Interview.
- 22) Canvassing in any form and/or bringing any influence, political or otherwise will be treated as disqualification of candidature. No interim correspondence/inquiry will be entertained.
- 23) Candidates attending the interview will be paid sleeper class return fare by train/bus and accommodation for maximum 4 days at the rate not exceeding Rs. 500/- per day which shall be reimbursed only on production of original railway/bus ticket and hotel bill.
- 24) Discrepancies found in the certificate will attract the disqualification of applications. Non-production of the original certificates at the time of interview will also make the candidate disqualified. No travel reimbursement will be made to such candidates.

Sd/-
Director