



Government of Goa
Office of the Commissioner Labour & Employment
Regional Employment Exchange
4th Floor, Shram Shakti Bhavan, Patto Plaza, Panaji-Goa. 403 001.

Ref. No: 2/324/2021/EST/EE/PF/

Dated: 24/03/2021

For filling up the post of Assistant Employment Officer on temporary basis in the Office of Regional Employment Exchange, Panaji Goa. Candidates / Applicants should possess valid 15 years Residence Certificate in Goa issued by the Competent Authority, Employment Exchange Registration Card No., Educational Qualifications and Caste Certificate.

Sr. No	Name of the Post	No. Of Posts and category of reservation		Scale of Pay	Educational Qualifications
1.	Assistant Employment Officer	Un-reserved	01	Level 5	Essential: 1. Degree of Recognized University or equivalent. 2. Knowledge of Konkani. Desirable: 1. About two years experience in Industrial or Personnel Management or Labour Welfare. 2. Knowledge of Marathi.
		OBC	01		
		Total	02		

Age Limit:

- a) **General Category:** Not exceeding 45 years, relaxable for Government servants in accordance with instructions/orders issued by the Government from time to time, as applicable.
 - b) **OBC:** Not exceeding 48 years, relaxable for Government servants in accordance with instructions/orders issued by the Government from time to time, as applicable.
- 1) The process of recruitment shall be done only through written examination and Department shall not give weightage to any other aspect once the candidate fulfils the essential qualification and is eligible under the Recruitment Rules.
 - 2) Only the eligible candidates fulfilling the criteria as per recruitment rules/advertisement shall apply and the candidates need not furnish /upload any documents at the time of applying for the post. However, the candidature of shortlisted candidate shall not be considered, if he/she is found ineligible at the time of verification of essential documents even though has passed the examination.
 - 3) Those candidates already in Govt. Service should select their option while applying.
 - 4) No travelling allowance or any other allowance will be paid to the candidate for attending written examination.

- 5) The written test will be conducted based on following syllabus: -

Analytical Ability, General Knowledge, Comprehensive Language, Mathematical Ability, Current Affairs, Indian Constitution, Indian History & Geography, State & Central Political affairs, Labour Laws and Quantitative Aptitude.

- 6) The written test will be of 100 marks with duration of 2 hours. The selection will be based solely as per the marks secured in the written test and the additional qualifications, experience etc. would not be considered for selection.
- 7) To apply click / visit <https://forms.gle/hM593GKH9cggwhHM9>

Sd/-
Commissioner
Labour & Employment