



GOVERNMENT OF GOA  
DIRECTORATE OF TRIBAL WELFARE  
Shrama Shakti Bhavan, 5<sup>th</sup> Floor, Patto, Panaji Goa

Tel. No. 2438024, Fax 2438052  
Website: [tribalwelfare.goa.gov.in](http://tribalwelfare.goa.gov.in) Email Id: [dir-tw.goa@nic.in](mailto:dir-tw.goa@nic.in)  
No.1-266-2016-17/ADMN/DTW / 7254 Dated: - 14/10/2016

**NOTICE INVITING APPLICATION FOR FILLING UP THE POST OF LOWER DIVISION CLERK AND PEONS IN THE DIRECTORATE OF TRIBAL WELFARE**

Application from the eligible candidates giving the details such as full name, complete residential address, Date of Birth, Educational Qualifications and Employment Exchange Registration Number, supported with self-attested copies of the certificate of Educational Qualification, birth certificate, experience if any, valid employment registration card and 15 years Residence in Goa issued by the competent Authority are invited by The Directorate of Tribal Welfare, Shrama Shakti Bhavan, 5<sup>th</sup> Floor, Patto Plaza, Panaji-Goa, on or before **5<sup>th</sup> November 2016 by 5.00 p.m.** during office hours, either through post or hand delivery. The application shall also bear Passport size photograph affixed in the prescribed format

Sr. No.	Designation of the Post	No. of Post	Scale of Pay	Educational Qualification
1	Lower Division clerk	Four (04) 02-UR 01-ST 01-OBC	5200-20200 +1900GP	<b>Essential:</b> 1. H.S.S.C or equivalent qualification from recognized Board/Institution. 2. Should be Computer literate. 3. Knowledge of Konkani. <b>Desirable:</b> 1. Knowledge of Marathi.
2	Peon	Three (03) 02-UR 01-OBC	4440-7440 +1300GP	<b>Essential:</b> 1. Middle School or equivalent qualification preferably in English 2. Knowledge of Konkani. <b>Desirable:</b> 1. Knowledge of Marathi.

**Terms & Conditions:**

- Age limit: Not exceeding 45 years: i) Relaxation for Government Servants upto 5years in accordance with the instruction or orders issued by the government from time to time for OBC/SC/ST category.
- Application received after prescribed date/incomplete and/or without relevant attested documents mentioned above will be summarily rejected and no intimation will be sent to the application in this regard.
- There will be written examination on General Knowledge & Computer Literacy at various venues depending upon number of candidates. No T.A. /D.A. will be paid for attending the exam.
- Applicants already in Government service should send their applications through proper channel.
- The Department will not be responsible for late or non-receipt of call letters for written examination due to delay in postal channel/any other reasons. Only selected candidates will be informed of their selection in due course after the selection process.
- For further details, refer Departmental website at [www.tribalwelfare.goa.gov.in](http://www.tribalwelfare.goa.gov.in). Application form examination date, venue, time etc. will be uploaded on the website.

Sd/-  
Director  
Directorate of Tribal Welfare