



Government of Goa

DIRECTORATE OF HIGHER EDUCATION

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No.ADMN/Recruitment/Group 'C'/UDC/68/2019/5470

Date: 06/02/2019

**ADVERTISEMENT**

ONLINE applications are invited from the eligible candidates for filling up 03 posts of Upper Division Clerk, Group 'C' posts (ST category) in the Pay Matrix Level - 4 in the Directorate of Higher Education :-

1. **Details of vacancies**

| Name of the Post     | No. of Vacancies in ST category | Total     | Out of 03 Vacancies, Reservation for Ex-servicemen is detailed below: |
|----------------------|---------------------------------|-----------|---|
| Upper Division Clerk | 03                              | 03        | 01  |
| <b>TOTAL POSTS</b>   |                                 | <b>03</b> |   |

- The links to submit the online applications and detailed guidelines regarding Essential Educational Qualification, age criteria, general instructions, selection criteria, etc are available on the Directorate of Higher Education website <http://www.dhe.goa.gov.in>.
- The last date for submission of the online applications by the eligible candidates is **22.02.2019 by 5.45 p.m.** On the successful submission of online application, applicant will receive a soft copy (e-mail) containing the details filled by him/her in the online applications on the email-id provided by him/her while submitting the online application. The printed hard copy of this e-mail affixed with his/her recent self attested passport size photograph on the space provided on the first page and also countersigned on the last page, shall be compulsorily submitted only by hand delivery in the Directorate of Higher Education **on or before 01.03.2019** on working days, during office hours. The printed hard copy received after due date and also through postal delivery will be summarily rejected.
- The candidates already working in the Government, local self Government, Semi-Government, autonomous bodies or establishments, or any other Department/body, establishment or Institutions being an instrumentality of the Government should send their applications through proper channel only enclosing therein the updated Bio-data with self-attested photocopies of all requisite certificates/documents and a recent passport size photograph and shall not apply online. The last date for submission of applications through proper channel is **22.02.2019**.

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5. Only the eligible candidates fulfilling the criteria as per recruitment rules/ advertisement shall apply. Candidates shall thoroughly read the guidelines/instructions available on the Directorate of Higher Education website <http://www.dhe.goa.gov.in> before applying for the posts through online.
6. For any technical enquiry for filling up online applications, Candidates may contact 9763344878/9421152501 only on working days i.e. (Monday to Friday) between 10.00 a.m. to 5.00 p.m.
7. The Government reserves the right to cancel the recruitment process at any time without any further notice and without assigning any reason thereof.

Sd\  
**(Prasad Lolayekar)**  
**Director of Higher Education**